

Cluster E LPCC Meeting Minutes
8/26/10
Peru, IN

Present: Kristi Scheer (FS), Angie Jarvis (FS), Melissa deFluiter (FS), Emily Brown (FS), Angie Miller (QA-LPCC), Helene Dillinger (DT-provider), Kim Rule (4 C's-child care), Beth Cartwright (nurse with Indiana Health Center-medical), and Chris Bohn (Grant Co. Special Education Cooperative-LEA)

Minutes: Previous meeting minutes will be emailed out.

Old Business:

A: Newsletter- During the last LPCC meeting discussion was held about sending out a quarterly newsletter with SPOE and state information, along with LPCC information. Melissa and Emily drafted a newsletter that was presented today. Those present approved newsletter format. The quarterly newsletter will be sent out in the future.

New Business:

A: SPOE Updates- SC for Howard Co: Natalie Brookins left to stay at home with her children in July. Jodi Curtis filled her position. Jodi previously was an intake coordinator and a DT for First Steps. She also has worked in the school system with special education.

B: State Changes- Changes are coming to the program. The changes will be statewide and more detail will be shared upon state announcement. As of today, state changes that are in effect or will be in the very near future include orthotics and CP (cost participation) suspension of services. As of May 2010, the state no longer pays for orthotics for children in First Steps, estimated savings is \$600,000. Beginning in October, any family that is not current on their family copay will risk suspension of therapy services. Entitlement services, including service coordination, will not be affected. Statewide approximately 250 families will possibly be affected.

C: Budget Report- Budget information was handed out and discussed. To date, we have spent 20 % of our budget and we are 25% through the contract year. We are currently 5% under budget.

D: Data team/_CPP- Quarterly progress reports will be due to the state soon. Annual report information was discussed. One item for the SPOE to work toward was a correction given to SPOE in August: Number of children served ages birth to three.

E: SPOE data reports- Data reports were handed out and discussed. Items discussed included: number of monthly referral, number of intakes and IFSP's held monthly, and primary and secondary referral sources.

F: Cluster E and C structure- AWS is the fiscal agent for the Clusters C and E. Both clusters will be known as First Steps of North Central Indiana. Angie Jarvis will be the Director for both clusters. Kristi Scheer will be the program manager for Cluster E. Any cluster specific information will be indicated by Cluster letter in any information that is distributed.

G: LPCC Coordinator Update:

a: Community Outreach - Had a booth/distributed info with LEA at First Fridays in Grant Co; distributed FS info packets to all county WIC offices; distributed FS info packets to all county DCS offices; distributed FS info packets to all county health dept offices; met with BABE program staff to share FS info in Kosciusko Co; had a booth/distributed info at BabyFest in Howard Co

b: Concern/Complaint Log – received 1 concern this past quarter – MD concerned that provider advised family not to follow normal immunization schedule.

c: Transition Committee Activities – Meet & Greet with transition representatives in Kosciusko Co

d: Provider Recruitment – We continue to have new providers from time to time but could still use a few more OT, PT, and SLP providers. Potential providers can contact www.utsprokids.org for further information.

V. Announcements – due to dwindling participation in afternoon Transition meetings, council discussed possibly consolidating both meetings to the morning. Those in attendance were supportive of this change. Will be discussed with Transition Committee this afternoon.

Meeting adjourned.