

## **APPROVED 2/17/11**

Cluster E LPCC and Transition Meeting

November 18, 2010

Peru, In

Present: Angie Jarvis (SPOE), Kristi Scheer (SPOE), Robyn Culley, (DT/Carey Services), Donna Fawcett (LEA/Cass Co.), Joyce Butler (LEA/Pulaski Co), Angie Miller (Quality Review), Amy Ellis (RN/Homefront), Emily Brown (SPOE), Julie Kuhn (LEA/Kosciusko Co), Elaine Armstrong (Fiscal Agent/AWS), Rachelle Mosby (Head Start/Bona Vista), Tracy Martino (Bona Vista), Meredith Platt (Bona Vista), Kim James, (SPOE), Helene Dillinger (DT/Independent), Brenda Webster (DT/Independent), Pat Linder (LEA/Howard Co), Darlene Logan (Head Start/EHS/TMC), Gay Trier (EHS/Kosciusko Co), Susie Regla (LEA/Howard Co.), Tammy Norman (OT/Independent)

Minutes: Group read and approved minutes, motions: Amy Ellis and Julie Kuhn

### New Business:

Cluster Updates: Service Coordinator (SC) Melissa deFluiter is on family leave through December. Emily Brown will be covering her caseload in Starke Co. Due to state budget cuts Cluster CEH's contract is being reduced by 25% effective 10/1/10. Staff changes will be made due to budget cuts. These staff changes include Stephanie Neuhauser leaving in the fall to stay at home with her family. Renell Finke will be coming into Howard Co, as SC. Renell will serve US 31 West in Howard Co. Jodi Curtis will serve US 31 east and also Converse, Amboy, Swayzee, and Sweetser. Jenny Summers will be coming in to the Grant Co area. Other staff changes are possibly pending in the near future.

State Updates: Beginning in January 2011 the ED Team will be under SPOE or with SPOE by contract. Cluster E is working on assembling an EDT. Beginning in January 2011, providers will no longer be allowed to be independent. All providers will be required to join an agency. All agencies will have to apply to the state to become an approved multidisciplinary agency (AKA Provider Network). The agency will have to provide a minimum of two providers per discipline to serve cluster service areas. SPOE is working with the state to set the cluster service areas. An agency must cover the entire service area with all disciplines that it wishes to serve. Cluster E service areas are being based on a geographical formula (rural vs. metro). Possible services areas for Cluster E are Marshall, Starke, Pulaski, Fulton, and Kosciusko as one service area. The second area is Cass, Howard, Miami and Wabash Counties. More than likely, Grant Co will be placed into a service area with counties from Cluster C or H. As a reminder, cost participation suspension services have begun. In September, 12-15 families were on the CP suspension list. 4-5 families were on the list in October and we are expecting 4-5 families to be on the list in November.

Budget: Budget documents were handed out and discussed. Currently, our cluster is under budget by 5%.

Data: SPOE data for number of referrals, intakes, IFSP's and referral sources were handed out and discussed.

Concern/Complaint Log: For July, August, and September there were three concerns. All concerns were made by one provider about another provider. One concern was during an IFSP meeting one provider felt the other provider was rude and disrespectful to the family. The second concern was that one provider was saying things about another provider to the family. The third concern was that one provider was talking to a family about details of other families she served. The mother of this family mentioned the conversation to one of her other providers and this provider submitted the concern.

Community Outreach: Outreach activities included Kids Market in Kosciusko Co, Mom-to-Mom sale in Marshall Co, Trick or Treat event in Fulton Co, Transition Meet and Greet in Wabash.

Transition Activities: Transition minutes were read and approved. Transition timeline and letter were handed out and discussed. Some changes will be made to the letter and timeline. LEA contact sheet was passed and asked for changes to be made if needed.

Organization of Council: AWS will now be the fiscal agent for Cluster H. AWS is currently the fiscal agent for Clusters C and E. There will be SPOE offices located in Plymouth, Ft. Wayne, and Muncie for the time being. Discussion was held about LPCC and Transition meeting being combined into one quarterly meeting. A ballot was distributed to determine if this meeting should be held quarterly within each cluster, or one meeting held in Grant Co, combining all three Clusters, with the option to call in via phone conference. Results will be discussed at a later time.

Announcements: None.

Meeting adjourned.